

Approved Minutes

FORREST PUBLIC LIBRARY
May 20, 2024 – MINUTES

1. **Call to order** – President Austman called the meeting to order at 6:00 p.m.
2. **President Austman asked the secretary to call the roll:** Trustees Shirley Meenen, Lynn Short, Suanne Medina, Marsha Lanz, and Lori Kimmel were present. Trustee Val Stoller was absent. Director Anna Schmidgall was also present
3. **Motion to approve the Consent Agenda:** Motion by Short, second by Suanne, to approve the following items on the Consent Agenda:
 - a) Minutes from the April 22 board meeting
 - b) Treasurer's Cash Report – CD *6556 (Social Security Fund) – coming due July 4; can we use this towards payroll?
 - c) Check Register
 - d) Invoice Register listing the bills

Motion carried 5-0. Yes –Short, Medina, Stoller, Lanz, Kimmel and Meenen
4. **Public Comments:** none
5. **Directors Report:** Update on classroom visits; Summer Reading – as of the date of this meeting, there are 85 kids registered; there will be three age groups for prizes (0-6th grade, JH & HS & Adults); Ron "Bump" Steidinger will be getting items ready for donation to the library. He asked about a 501(c)(3) for his donations; he also mentioned he has approximately 150 watches also; Tri-Com Services provided three quotes to update the security cameras, and they are aware there will not be a decision made for a few months.
6. **President Austman:** no report
7. **Reports of Trustees:**
 - Trustee Lanz – no report
 - Trustee Meenen – no report
 - Trustee Short – no report
 - Trustee Medina – no report
 - Trustee Stoller – no report
 - Trustee Kimmel – Asked about a Sexual Harassment Policy that should be in place; will be unavailable for the June meeting asked Lanz to take minutes

8. **Items Removed from the Consent Agenda**

None

9. **Old Business – Discuss/Action**

- a) Discussion to increase the fee of Non-Resident Library Card – tabled until the June 24 meeting.
- b) Motion by Short, second by Lanz, to approve RSA Membership of \$5,000.00. Motion carried 5-0 Short, Medina, Lanz, Kimmel and Meenen
- c) Discussion to update the Employee Policy Handbook – follow up next meeting

10. **New Business – Discuss/Action**

None

11. **Closed Session:** Did not enter

12. **Adjournment** - Motion by Meenen, second by Medina, to adjourn the meeting at 7:02 p.m.

Lori Kimmel
Library Trustee/Secretary